

Planning Commission Meeting Minutes
Village of Clarksville
July 16, 2026

The meeting was called to order at 7:02 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Kellie Stank, Secretary Diane Sheldon, Jason Cappon, Olivia Kent, Ex officio Member – Bonnie Main

Absent: Kaitlin Mossner

Public Comment: non-agenda items: 2 Village residents express desire for more Christmas holiday decorations.

Approval of Meeting Agenda: Postpone Unfinished business item #2 to August meeting Motion by Kent 2nd Main voice vote passed.

Approval June 2026 Minutes: 1 spelling correction Motion by Kent 2nd by Stank voice vote passed.

Reports: N/A

Unfinished Business:

1. Master Plan Update: Reviewed, approved and submit to village clerk. No action needed
2. Review Zoning: Verify parking illustrations and verbiage that match parking ordinances. Postpone to review at August 2026 PC meeting.

New Business:

Tree Lighting Friday November 27, 2026. Change time of tractor parade to end instead of at the start of event. To keep smoke away from gazebo area, Move smoker for cooking alongside of hall. Jewell will investigate how street closure is done for Ox Roast.

Distribute "Save the Date" flyer at Ox Roast & Steam Show to encourage participation at tree lighting & other village events. "Save the Date" flyer motion to approve ½ sheet flyer with QR code by Cappon 2nd Stank voice vote passed. Holiday tree base with lighted decoration in process, will report at next PC meeting. Cappon will get quotes for wrapping town center poles with lights for holiday season. Can we reach out to local businesses for donations? Will consult with council.

Hall storage area: Nothing will be removed. Review shelf unit for storage area motion to forward request to approve purchase to council motion by Stank 2nd Kent voice vote passed.

Committee Reports: Spring Fling at park post pone to November 2026

Commissioner Comments:

Meeting adjourned by PC Chairperson at 7:55 pm

The next planning commission meeting will be held on Thursday August 20, 2026 at 7:00 PM