

Planning Commission Meeting Minutes
Village of Clarksville
June 18, 2026

The meeting was called to order at 7:02 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Kellie Stank, Secretary Diane Sheldon, Jason Cappon, Kaitlin Mossner, Olivia Kent

Absent: Ex officio Member – Bonnie Main

Public Comment: non-agenda items: None

Approval of Meeting Agenda: Motion by Kent 2nd Mossner voice vote passed.

Approval of May 2026 Minutes: With date of next meeting correction Motion by, Cappon 2nd by Kent voice vote passed.

Reports: N/A

Unfinished Business:

1. Master Plan Update: Reviewed. Verified current data is correct, with formatting & general spelling corrections, approved to submit to village clerk. Motion by Kent 2nd by Cappon voice vote passed.
2. Review Zoning: Verify parking illustrations and verbiage that match parking ordinances. Schedule to review at July 2026 PC meeting.

New Business:

Committee Reports:

Village Park: Event review, Kent to prepare an event report of elements that went well, items for improvements, inventory needs, seating area set-up & other subjects. Forward the park event report to PC & council. Hope to make annual event in spring of year (spring fling). Kent will compose a "Thank You" to the fire dept. for all their help.

2026 Village event Planning: Tree Lighting Friday November 27, 2026. Jewell will investigate street closure for parade. Distribute "Save the Date" flyer at Ox Roast & Steam Show to encourage event participation at tree lighting & other village events.

Include a "Save the Date" flyer of village events with property tax mailings. Next year create task list & volunteer schedule. Cappon to present at July 2026 meeting plans for adding more holiday tree decorations.

Hall storage area: Nothing will be removed. Try to organize village banner area, add shelves, create list what is stored at hall & what origination has ownership of said items.

Commissioner Comments: Split next meeting to evaluate village hall upstairs storage area.

Thanks everyone for the work on the park opening. Great event.

Meeting adjourned by PC Chairperson at 8:32 pm

The next planning commission meeting will be held on Thursday July 16, 2026 at 7:00 PM

Prepared by Diane Sheldon, Secretary