

Planning Commission Meeting Minutes
Village of Clarksville
April 16, 2026

The meeting was called to order at 7:02 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Kellie Stank, Secretary Diane Sheldon, Kaitlin Mossner, Ex officio Member – Bonnie Main Also present village Clerk Shari Clark

Absent: Jason Cappon, Olivia Kent

Public Comment: non-agenda items: None

Approval of Meeting Agenda: Add village clerk to reports section of agenda. Motion by Stank 2nd Mossner by voice vote passed.

Approval of March 2026 Minutes: correct spelling of Campbell Motion by, Mosner 2nd by Stank voice vote passed.

Reports: Ex officio Member – Report was presented.

Village clerk: Anything to add to tax bill mailing?

Village Park opening ceremony: Using an estimated head count of 150. Where to get tables & chairs? Village wants to help with expenses. What are we serving? Just pancakes? Drinks? What supplies do we need? Trash collection? Cement pads needed for picnic table and Historical Society bench. Hold an additional PC meeting for final planning. Posting event flyer at clean-up day, village hall bulletin board, also post at library and post office. Invite village residents only. Ask attendees to walk or use village parking lot. Who should make speech recognizing the historical society? Work to collect toys & yard games to be signed out from library (during library hours) to be used at park. Library is holding Touch a Truck event on June 8th 2026.

ZA will look into the property with unapproved structure / trailer.

Village clerk will research and report back if a right of way ordinance could protect the village infrastructure from damage from other utility companies running or boring lines.

Unfinished Business:

1. Master Plan Update: Reviewed survey results. Stank to forward final draft to village clerk. Schedule to finalize at May 2026 PC meeting. Discussed method to contact village residents about public hearing. Hand delivering
2. Review Zoning: Mossner create better parking illustrations and verbiage that match parking ordinances. Send to village clerk. Schedule to finalize at May 2026 PC meeting.

New Business:

Committee Reports:

Village Park:

2026 Village event Planning: no action

Commissioner Comments: Review the new housing ordinances being reviewed by state. Can the village revise our zoning to override the state? Banner installer reported that we can not place banners over sidewalk due to electric conduit and boxes on sidewalk side of poles. Select date for special PC meeting for final park opening planning. April 23 or April 30 2026. PC Chairperson will contact commissioners with meeting date and time.

Meeting adjourned by PC Chairperson at 8:20 pm

The next planning commission meeting will be held on Thursday May 21, 2026 at 7:00 PM