

Planning Commission Meeting Minutes
Village of Clarksville
December 18, 2025

The meeting was called to order at 7:03 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Secretary Diane Sheldon, Jason Cappon, Kaitlin Mossner, Olivia Kent

Absent: Vice Chairperson Kellie Stank, Ex officio Member – Bonnie Main

Public Comment: non-agenda items: None

Approval of Meeting Agenda: Motion by Kent 2nd Mossner by voice vote passed.

Approval of Minutes: from 11/21/22025 with 1 correction, Motion by Kent, 2nd by Mossner voice vote passed.

Reports: Ex officio Member – N/A

Unfinished Business:

1. Master Plan Update: Survey results were given to all members present.
2. Review Zoning: out for review by planner & ZA. Postpone.
3. Banners & Pole Decorations: Evaluate location of electric boxes on poles, coordinate with banner season change. If banners can be moved to sidewalk side. Postpone to April or May 2026.

New Business:

Committee Reports:

Holiday Tree Lighting: What went well & what can be improved. Santa was concerned hotdog grill smoke blowing in gazebo. Was not an issue, keep in mind going forward. Wind Breaks worked well, asked to leave them up by Clarksville Bible Church.

1. Create a set-up & work schedule for the event.
2. Distribute flyers and have it announced at Halloween event at fire barn.
3. More lights in & around gazebo.
4. Parade open to more vehicles, tractors, trucks, cars or ATV's.
5. Signs to advise drivers to slow down for holiday parade.
6. Orange vest and cones for crossing guard.
7. Ionia County sheriff present if available.
8. Photographer to take general event photos.

Village Park: Brain storming Spring grand opening, morning event, professional pancake flipper company, Cappon to get more info. Tents, tables & benches in park area. Contact businesses to supply beverages. Will keep park committee updated with our thoughts.

2026 Village event Planning:

Spring: Spring Fling late April or early May.

Summer: Ox Roast

Fall: None

Winter: Holiday tree lighting.

Commissioner Comments:

Meeting adjourned by PC Chairperson at 8:03 pm

The next planning commission meeting will be held on Thursday January 15, 2026 at 7:00 PM