

Planning Commission Meeting Minutes  
Village of Clarksville  
September 18, 2025

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Kellie Stank, Secretary Diane Sheldon, Kaitlin Mossner, Olivia Kent Ex officio Member – Bonnie Main

Absent: Jason Cappon

Public Comment: non-agenda items: None

**Approval of Meeting Agenda:** Motion with correction to Master Plan Update unfinished business regarding item found at Aug meeting. by Mossner 2<sup>nd</sup> Kent by voice vote passed.

**Approval of Minutes** from 8/21/2025 with 1 correction, Motion by Kent, 2<sup>nd</sup> by Mossner voice vote passed.

**Reports:** Ex officio Member – Bonnie Main reports were presented.

ZA: Advising Village of Clarksville PC, public hearing on Monday 9/29/25 7 pm. plan to attend

Unfinished Business:

1. Master Plan Update: Final postcard, QR & paper survey reviewed. Paper surveys will be available at Bible church; survey will be active on line on October 1<sup>st</sup> 2025 thru October 31<sup>st</sup> 2025. 48815 address labels to be applied to postcards.
2. Review Zoning: In process.
3. Banners & Pole Decorations: Evaluate location of electric boxes on poles, if banners can be moved to sidewalk side.
4. Village Park: Work to create signage. Brainstorming opening ceremony for park, ask library & local businesses for input. Possible dates Oct 7 thru Oct 10 or week of Oct 13 or week of Oct 20, time 6 pm. PC Vice Chairperson Stank to be the speaker. invite Historic Society, offer popcorn. Have historic society books for sale.

New Business:

Committee Reports:

Holiday Tree Lighting: With hot dog BBQ, cookies, hot coco, water and coupons. Sign up and flyers tractor parade to be organized by Kent & Stank. Tractor parade flyers planned to be at 2026 local steam show. Place on October agendas in future.

Gazebo Windbreak: Jewell report 4 windbreaks frames to be assembled cost maybe over \$500, color is black.

Future Community Events: Review 2026 community event schedule at the December meeting. Place PC Booth at OX Roast on June agendas going forward.

**Commissioner Comments:** Another Great Meeting!

Note: Plan is to have 2 combined Village & PC meetings each year.

Meeting adjourned by PC Chairperson at 8:07 pm

The next planning commission meeting will be held on Thursday October 16, 2025, at 7:00 PM

Prepared by Diane Sheldon, Secretary