

Planning Commission Meeting Minutes
Combined with Village of Clarksville Council
August 21, 2025

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Kellie Stank, Secretary Diane Sheldon, Kaitlin Mossner, Jason Cappon Ex officio Member – Bonnie Main

Absent: Olivia Kent

Village Council Members Present: Tristen Alderink: President, Shari Clark: Clerk, Rose Barratt: Treasurer Scott Briggs, Brad Clark , Brian Reser, Allen Sheldon, Deb Winkler

Public Comment: non-agenda items: None

Approval of Meeting Agenda: Motion with correction to invite Historic Society to opening of village park, not contact them for input by Stank 2nd by Mossner voice vote passed.

Approval of Minutes from 7/19/2025 Motion by Stank, 2nd by Cappon voice vote passed.

Reports: Ex officio Member – Bonnie Main reports were presented.

Unfinished Business:

1. Master Plan Update: Drafts of postcard, QR & paper survey reviewed, with correction of village email on the bottom of post card & on survey. Motion to accept by Cappon 2nd Mossner voice vote passed. Printing on village printer is approved. Verified village bank card that can be used for survey data processing and other possible expenses. Paper surveys will be available at Bible church, survey will be active on line on August 28, 2025 thru September 30, 2025
2. Review Zoning: Postpone
3. Banners & Pole Decorations: Request for a specific schedule or advanced notice when banners are changed to make changes needed at that time. Walk & Talk at September 2025 PC meeting.
4. Parking Ordinance: Review draft of revisions to existing ordinance. Postponed
5. Village Park: Lawn care for park area is provided by library. Create signage to direct to library for trash can and restrooms during library hours. Hours of operation sign should discourage the homeless. Playground is not pet friendly, remind of leash laws. Pick up your poop. 40 yards of certified playground fill needed, President to contact Blough's hardwood for donation. Add cement slab for bench donated by Historical Society. Invite Historic Society to park opening ribbon cutting and maybe have hot dog BBQ. Future considerations, add a trash can, add tether ball, supply poop bags, ask if gaga balls can be available at library. Add role of park manager.

New Business:

1. Special Event Permit: Review of application and ordinance, section 3 C change 90 days to 60 days. Motion by Stank 2nd Cappon voice vote passed.
2. Historical Society books: Available for purchase at United Bank for \$10, with proceeds from the sale going to support village playground, how to get the word out.

Committee Reports:

Holiday Tree Lighting: Outreach for sponsorship Postpone to September

Gazebo Windbreak: Cappon report windbreaks made to size materials \$80 sheet goods with eyelets, purchase pre-framed \$500. Explore DIY constructing wind break frames, easy to install. Storage concerns, color agreed should be black. Village treasurer confirmed there are funds approx. \$500 available.

Commissioner Comments: Happy with the progress made, hope to have more combined PC & village meetings.

Meeting adjourned by PC Chairperson at 8:43 pm

The next planning commission meeting will be held on Thursday September 18, 2025, at 7:00 PM