

Village of Clarksville
Planning Commission Meeting Minutes
May 15, 2025

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Vice Chairperson Kellie Stank Secretary Diane Sheldon, Olivia Kent, Ex officio Member – Bonnie Main

Absent: Chairperson John Jewell, Jason Cappon Kaitlin Mossner

Public Comment: non-agenda items: None

Approval of Meeting Agenda: Directed by chairperson Jewell. All new business items will be postponed to June 2025. Motion to approve agenda with noted postponed items, by Kent 2nd by Main voice vote passed.

Approval of Minutes from 4/17/2025 Motion by Kent, 2nd by Main voice vote passed.

Reports: Ex officio Member – Bonnie Main reports was presented.

New Business:

1. Master Plan Update: Review postage and printing cost. Continue to plan. Postpose to June 2025
2. Review Zoning: Review Town Center ordinance in process, reviewing with planner. Postpose to June 2025
3. Parking Ordinance: Review draft of revisions to existing ordinance submitted to planner. Postpose to June 2025

Old Business:

1. Village Banners: Review map of town center poles where Ox Roast is held. Brainstorming banner options
2. Village Park: Kent provided layouts for the park, however some leveling of the site may be necessary. Brainstorm park layout options. Reach out to local growers & sawmill for landscape materials that might be used during construction of the park.

Committee Reports: Ox Roast planning. PC booth at Ox roast featuring community event ideas for future. Spring Fling event around 1st of May will be a good opportunity to promote farmers market opening date. Holiday Tree Lighting event on black Friday.

Holiday Tree Lighting: Research a windbreak for gazabo, different materials were discussed OSB and tarps. Verify size and quantity needed. Explore what storage options are available.

Local Businesses who offer food for community events: 1 way to recognize the participating businesses, the event flyers can include mention of local businesses who are offering food.

Commissioner Comments:

Meeting adjourned by Vice chairperson at 7:52 pm

The next planning commission meeting will be held on Thursday June 19, 2025, at 7:00 PM

Prepared by Diane Sheldon, Secretary