

Village of Clarksville  
Planning Commission Meeting Minutes  
February 20, 2025

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Kellie Stank Secretary Diane Sheldon, Kaitlin Mossner, Olivia Kent, Jason Cappon Ex officio Member – Bonnie Main

Public Comment: non-agenda items: None

**Approval of Meeting Agenda:** Motion to approve agenda by Mossner 2<sup>nd</sup> by Stank voice vote passed.

**Approval of Minutes** from 1/16/2024 Motion by Stank, 2<sup>nd</sup> by Kent voice vote passed.

### Reports

**Ex officio Member – Bonnie Main** Report was presented.

Unfinished Business

1. Master Plan Update: Approval of the final village & 48815 zip code resident survey by motion by Cappon 2<sup>nd</sup> by Stank voice vote passed.
2. Review Zoning: Commissioner Kent presented Town Center comparisons using Lake Odessa, Saranac & Hastings. Open Discussions and fact finding of our current TC ordinance and current smallest lot size. Chair will take discussed and approved revisions to planner for draft.
3. Parking: Ordinance was read over; revisions were noted of items that do not make sense. Chair will take discussed and approved revisions to planner for draft.

New Business:

1. Village Banners: Budget received \$1400 max. Ask businesses if they want to donate funds. See what will work on all poles. Research height requirement in easement on a class A road. Each holiday event will request funding 1 at a time, no general fund account for holiday events. Easier to manage.

Committee Reports: Businesses offered to supply food for community events. Hope to work with PC and get more involved. Family benches at new park was discussed.

**Commissioner Comments:** Thanked board for all their work & sees a good future for village businesses and residence. He feels we have a board that is about making zoning easier to understand and fair.

Meeting adjourned by chairperson at 9:20 pm

The next planning commission meeting will be held on Thursday March 20, 2025, at 7:00 PM

Prepared by Diane Sheldon, Secretary