

Village of Clarksville
Planning Commission Meeting Minutes
December 19, 2024

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Secretary Diane Sheldon, Kellie Stank, Olivia Kent, Jason Cappon Ex officio Member – Bonnie Main & Kaitlin Mossner (in @ 7:23pm)

Public Comment: non-agenda items: None

Approval of Minutes from 11/21/2024 Motion by Stank 2nd by Kent voice vote passed.

Approval of Meeting Agenda: Motion to approve agenda as written by Stank, 2nd by Kent voice vote passed.

Reports

Ex officio Member – Bonnie Main Report was presented.

Parks Committee – John Jewell. Weather too cold, postponed to March 2025 agenda.

Unfinished Business:

1. **Review village resident survey:** 2 Example were review and compared. Parts of both were selected for the final copy. Chairperson Jewell will prepare final copy and forward to planner.
2. **Review Zoning:** Town Center was reviewed, Kent to research other locations with town center zoning to see how setbacks and other requirements are addressed.

New Business:

1. **Review 2025 Planning Commission meeting schedule:** Was reviewed, no changes at this time.
2. **Community Events:**
 - a. **Tractor Tree Lighting Event:** Review what can we do to make it better next year? Install a windbreak behind Santa, move to Saturday 3 pm to 7 pm, can we close the street? More decorations, set straw bales up in street for seating, more food available, Hayrides, Christmas caroling. Have as an agenda item every 3 months for more brainstorming.
 - b. **Possible Future Events:** Easter egg hunt at park, ask Santa if he knows the easter bunny. Lawnmower race in June, contact library about involvement with future events.

Village Clerk arrived at 8:10 pm. Performed the swearing in of planning commissioner Cappon.

Commissioner Comments: What can we do to improve the appearance of the village banners. Add parking ordinance to January 2025 month agenda.

Meeting adjourned by chairperson at 9:27 pm

The next planning commission meeting will be held on Thursday January 16, 2025 at 7:00 PM

Prepared by Diane Sheldon, Secretary