

Village of Clarksville
Planning Commission Meeting Minutes
October 17, 2024

The meeting was called to order at 7:05 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Alexia Hoffman, Secretary Diane Sheldon, Kaitlin Mossner, Kellie Stank, Tristen Alderink.

Also in attendance Village Council Members Brad Clark, Scott Briggs, Bonnie Main (*ex officio* Planning Commissioner), Patricia Reser, Allen Sheldon, Deb Winkler, and Clerk Shari Clark.

Public Comment: non-agenda items: None

Approval of Minutes from 9/19/2024 Motion by Mossner 2nd Stank by voice vote passed.

Approval of Meeting Agenda: Postpone Master Plan Review, Review Zoning and Town Center Zoning edited agenda, motion by Mossner, 2nd by Stank voice vote passed.

Reports

Ex officio Member – Bonnie Main Report was presented.

Zoning Administrator – None

Parks Committee Progress Report – John Jewell Wire fence in place, need to be tied off on posts.

Unfinished Business:

1. **Master Plan Review:** Postpone to November
2. **Review village resident survey:** Example intended as a basic structure was discussed, sending to 48815-zip code and business owners, option to submit survey by paper for older folks. Create updated version reflecting Clarksville for review at next PC meeting.
3. **Review Zoning:** Postpone to November
4. **Town center zoning:** Postpone to November

New Business:

Master plan: Motion to commence Master Plan amendment process made by Stank 2nd Mossner, all in favor, voice vote passed.

Community Events Committee: Kellie Stank

Clarksville Tractor Tree Lighting Event Nov, 29 2024 5 pm to 7 pm

Santa - John Jewell has Santa scheduled for Nov 29, 2024, 5 pm to 7 pm

Refreshments - Similar to last year, cost was less than \$100

Schedule - Santa's arrival on Firetruck at 5 pm, other activities from 5 pm to 7 pm. Including crafts, refreshments. tree lighting 6:30 pm, departure with possible lighted tractors in lead of firetruck. Will contact steam show committee to see if any tractor owners interested. Hoffman will create the flyer for the event. Once confirmed post event on village Facebook page.

Volunteers - Crossing guards and other volunteers needed.

Training Session conducted by Professional Planner Bradley Kotrba of Williams & Works for Planning Commission and Village of Clarksville Council. Site Plan Review was the topic.

Commissioner Comments: Make zoning more efficient for property owners.

Meeting adjourned by chairperson at 8:20 pm

The next planning commission meeting will be held on Thursday November 21, 2024, at 7:00 PM