

Village of Clarksville  
Planning Commission Meeting Minutes  
March 21, 2024

The meeting was called to order at 7:05 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Alexia Hoffman, Secretary Diane Sheldon, Kellie Stank, Tristen Alderink, Kaitlin Mossner, ex officio Member Bonnie Main.

Public Comment: None

**Approval of Meeting Agenda:** Changes requested, Remove Community Events Committee from reports, also remove from New Business. Add Community Events to Unfinished Business. Add Park workday update to Unfinished Business. Motion to accept with corrections by Stank, 2<sup>nd</sup> by Hoffman voice vote passed.

**Reading of Minutes from 2-15-23,** Motion to read over ourselves by Hoffman 2<sup>nd</sup> Mossner voice vote passed. Motion to accept as presented by Hoffman 2<sup>nd</sup> by Stank, voice vote passed.

**Reports**

**Ex officio Member - Bonnie Main** Report was presented.

**Unfinished Business:**

1. Master Plan Review: schedule a SWOT more work to be done.
2. Single Day Special Event Permit: Brainstorming of items to consider. Safety, noise, lighting, restrooms, impact on neighbors, Health Dept. food licensing, hours of operation, activities allowed, fuel, electrical, alcohol and parking exceptions. Will look at other communities that have Special Event Permits as a sample to work from.
3. Community Events Committee Meetings: Will ask village clerk if can be held after PC meetings.
4. Park Workday Update: Workday scheduled for 3-30-2024 weather permitting. Privacy fence to be installed, donated metal fencing, to remove from current location, reinstall at park.

**New Business:**

1. Parking space food truck sales:
2. Review canopy sign section of the zoning ordinance: Reviewed, no changes.

**Commissioner Comments:**

Meeting adjourned by chairperson at 8:28 pm

The next planning commission meeting will be held on Thursday April 18, 2024, at 7:00 PM

Prepared by Diane Sheldon Secretary.