

Village of Clarksville  
Planning Commission Meeting Minutes  
February 15, 2024

The meeting was called to order at 7:05 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Secretary Diane Sheldon, Kellie Stank, Tristen Alderink, Kaitlin Mossner, ex officio Member Bonnie Main.

Zoning Administrator Derek Byers was also present.

Commissioners Absent: Vice Chairperson Alexia Hoffman.

Public Comment: None

**Approval of Meeting Agenda:** Motion to accept as written by Stank, 2<sup>nd</sup> by Mossner voice vote passed.

**Reading of Minutes from 1-19-23,** Motion to read over ourselves by Stank 2<sup>nd</sup> Mossner voice vote passed. Motion to accept as presented by Mossner 2<sup>nd</sup> by Alderink, voice vote passed.

### Reports

**Ex officio Member - Bonnie Main** Report was presented

**Zoning Administrator - Derek Byers:** Church site plan modification, drain locations needs to be modified. An updated site plan will be presented to PC at a later date when completed. 1 Sign permit submitted.

**Community Events Committee** – In the process of scheduling a meeting, no updates at this time.

### Unfinished Business:

1. Master Plan Review: Introduction section reviewed some changes were suggested. Update dates, Remove, on page 1 under “Authority to Plan” 5<sup>th</sup> bullet point “Facilitate a transportation system” “safe and adequate water supply”. PC to schedule a SWAT analysis public forum to engage residence & get their feedback. PC chair will work with village clerk to get familiar with the SWAT process and schedule with Williams & Works.
2. Review parking section of zoning ordinance. Was reviewed, no changes recommended.

### New Business:

**Commissioner Comments:** Prepare for the March meeting to work on single day event permit. Review the canopy sign section of the zoning ordinance for March 2024 meeting.

Meeting adjourned by chairperson at 8:15 pm

The next planning commission meeting will be held on Thursday March 21, 2024, at 7:00 PM

Prepared by Diane Sheldon Secretary.