

Village of Clarksville
Planning Commission Meeting Minutes
January 18, 2024

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Secretary Diane Sheldon, Kellie Hall, Tristen Alderink, Kaitlin Mossner, ex officio Member Bonnie Main.

Zoning Administrator Derek Byers was also present.

Commissioners Absent: Vice Chairperson Alexia Hoffman.

Public Comment: None

2024 Planning Commission Officer Nominations: Motion to keep the current officers for 2024 by Main 2nd by Hall voice vote passed.

Approval of Meeting Agenda: Move single day event permit project to March 2024. Motion to accept with changes by Alderink, 2nd by Mossner voice vote passed.

Reading of Minutes from 12-21-23, Motion to read over ourselves by Hall 2nd Alderink voice vote passed. Motion to accept as presented by Alderink 2nd by Hall, voice vote passed.

Reports

Ex officio Member - Bonnie Main Report was presented

Zoning Administrator - Derek Byers: Church site plan modification, drain locations needs to be modified. Updated site plan will be presented to PC at a later date when completed.

Community Events Committee – No updates

Unfinished Business:

1. Village lighted sign: request to allow additional access by PC chairperson and review what is appropriate content. Village president wishes to keep sole control, however will work with PC chairperson to develop templates for future consideration.
2. Explore developing a single day event permit: Postpone to March 2024
3. Master Plan Review: PC will review the introduction section for review at Feb. 2024 PC meeting.
4. Review parking section of zoning ordinance. Was read aloud. Section J 1 thru 3 will be further investigated by Hall, will report findings at February 2024 PC meeting.

New Business:

1. 2024 Annual Work Program: Was reviewed. Motion to approve as written for submission to council by Hall 2nd by Alderink voice vote passed.
2. Planning Commission 2023 Annual Report: Was reviewed. Motion to approve as written for submission to council by Main 2nd by Mossner voice vote passed.

Commissioner Comments:

Meeting adjourned by chairperson at 8:13 pm

The next planning commission meeting will be held on Thursday February 15, 2024, at 7:00 PM

Prepared by Diane Sheldon Secretary.