

Village of Clarksville
Planning Commission Meeting Minutes
October 19, 2023

The meeting was called to order at 7:00 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Vice Chairperson Alexia Hoffman, Secretary Diane Sheldon, Tristen Alderink, Kellie Hall, Kaitlin Mossner Zoning Administrator Derek Byers, Ex Officio Bonnie Main. Also, present village clerk Shari Clark.

Public Comment: None

Approval of Meeting Agenda: Motion by Hall 2nd by Main voice vote passed.

Public Hearing – Special Land Use Application 191 S. Main Street

Public comment by 6 village residents. Concerns about lighting. A condition was inserted referencing site plan item 17 to evaluate lighting after installation, for possible adjustment. CBC reserves the right to deny rental requests to this facility.

Clarksville Bible Church submitted a Special Use Application for property located at 191 S. Main Street to construct an ancillary building for use as a multiuse space for the church and church-orientated community events and is requesting "private, non-profit recreational use" as referenced in section 152.086(C)(13) of the Clarksville Zoning Ordinance.

Moved by Alderink and supported by Hoffman to approve the Special Use Application subject to approval by the Clarksville Zoning Board of Appeals of three variance requests and provision that the Village Zoning Administrator inspects and approves (upon completion) lighting, parking, & fencing. Upon Roll Call, all voted "Aye". Motion passed

Reading of Minutes from 9-21-23, Motion to accept as presented by Hoffman 2nd by Hall, voice vote passed.

Reports

Zoning Administrator - Derek Byers: Fence permits, new resident did not know a permit was required for a fence.

Ex Officio Report - Bonnie Main: Ex officio report was read by Main

Unfinished Business:

Park / Playground Project: Postponed after November meeting.

Christmas Brainstorming: On Friday Nov. 24, 2023 Santa to arrive at 5 pm & leave at 7 pm via fire truck. Tree lighting at 6 pm. Windbreak for Santa's area in gazabo. Add decorative weighted gift boxes to put under tree. Volunteers for guides & crossing guards to hall or Bellaby for activities and refreshments. Hold a food drive to assist our community. Hoffman to construct the tree lighting event flyer.

Community Event Ideas: Postponed

Review Map of Street Easements: Submitted to Zoning Administrator for review.

New Business:

1. Review parking section of zoning ordinance – Postpone.
2. Add to December new business: Explore developing a single day event permit process for a private citizen or company to host a public event on a multi-family residential or residential property.

Commissioner Comments: Can we alter or add to our village signs to help announce village events? A request to have village holiday tree up by Monday November 20, 2023.

Meeting adjourned by chairperson at 8:52 pm

The next planning commission meeting will be held on Thursday November 16, 2023 at 7:00 PM

Prepared by Diane Sheldon Secretary.