

Village of Clarksville  
Planning Commission Meeting Minutes  
May 18, 2023

Meeting was called to order at 7:01 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Vice Chairperson Alexia Hoffman, Secretary Diane Sheldon, Kellie Hall, Tristen Alderink, Kaitlin Mossner, Zoning Administrator Derek Byers, Ex Officio Bonnie Main.

Public Comment: None

Approval of Meeting Agenda: Motion by Hall 2<sup>nd</sup> by Alderink voice vote passed.

Reading of Minutes of April 20, 2023, Planning Commission meeting: Motion to accept as presented by Main 2<sup>nd</sup> by Hall, voice vote passed.

Welcoming newly appointed commissioners, each commissioner present introduced themselves.

### Reports

**Zoning Administrator - Derek Byers:** Several fence permits were submitted. An old street map has specific easements based on existing structures at the time. We need to use this data on our current maps and descriptions. Will look at map at next meeting and get the data to be included on maps and village zoning ordinance.

**Ex Officio Report - Bonnie Main:** Reported bills, Farmers market to start on June 10<sup>th</sup> from 9 to noon.

### Unfinished Business:

**Park / Playground Project:** Sign is ready to go in once the location is decided upon.

Order of items to complete. Install sign, Fencing, Benches/Picnic tables, Playground. Postponed

- Sign – Has arrived, looks nice.
- Fencing – measurements done, getting cost ready to present to council.
- Funding – Submit requests are to be detailed by project.
- Picnic Tables, benches –

**Community Event Ideas:** 2023 Events: Halloween, can we use the green space owned by the township for a haunted maze or bounce house? Ox Roast: Christmas 2023. Future planning for 2024, Easter, Movie Night, Hall will find out if library license if can be used at a different location. Remove ice skating from future agendas. Fireworks at old school location? Postponed.

**Street Banner & Lighting.** The main street area has very little space for any additional banners. PC to walk & talk, take inventory of current stock, to evaluate banners in spring. No date set. Postponed

### New Business:

**Revise Village Master Plan:** Add Emergency Flood Plan Management, Flooding/Storm Drain Issue. Postponed

Meeting adjourned by Hoffman at 7:58 pm

The next planning commission meeting will be held on Thursday July 20, 2023 at 7:00 PM

Prepared by Diane Sheldon Secretary.