

Village of Clarksville
Planning Commission Meeting Minutes
April 20, 2023

Meeting was called to order at 7:01 pm.

Pledge of Allegiance was recited.

Verified there was a quorum.

Commissioners Present: Chairperson John Jewell, Secretary Diane Sheldon, Zoning Administrator Derek, Ex Officio Bonnie Main Two or four additional seats may be appointed.

Public Comment: 15 community members are present, no comment at this time.

Approval of Meeting Agenda: Motion by Sheldon 2nd by Main voice vote passed.

Reading of Minutes of March 16, 2023 Planning Commission meeting: Motion to accept as presented by Main 2nd by Sheldon, voice vote passed.

Meeting Guest: Presentation- Clarksville Bible Church, Bill Mosey. Drawing of building & general site picture was presented. Questions regarding timing to get final approval and possibility of any unforeseen problems that would stop construction. PC Chairperson and ZA assured the group if all the items in the village zoning are met and variances are obtained prior to the start of construction there should be nothing to stop the project. However, there will be a lot of things to address in the village zoning requirements. A detailed site plan must be submitted that shows the entire property and all external aspects of the project. The group was also made aware a public hearing is required to inform neighbors of the intentions for the site. Williams & Works, our village planning company will also be involved. Question asked regarding laborer's staying in RVs around site. To be considered, more research needed.

Reports

Zoning Administrator - Derek Byers: Updated the planning commission on a temporary sign permit not received from feed store. Fence permit near post office. Parking issues on main street. No other variances submitted at this time.

Ex Officio Report - Bonnie Main: Reported bills, Ionia County Sheriff contract was renewed. Council meeting date changes May 9, 2023 & June 13, 2023. C&L was directed no more piling snow in the alley, this adversely affects access to the back entrances of the properties on the east side of main street. East alley will be graded and gravel added soon.

Unfinished Business:

Park / Playground Project: Miss Dig has been called to flag property. Sign is ready to go in once the location is decided upon. Working towards having park ready for the village 2024 events.

Order of items to complete. Install sign, Fencing, Benches/Picnic tables, Playground.

- Sign – Has arrived, looks nice.
- Fencing – measurements done, getting cost ready to present to council.
- Funding – Submit requests are to be detailed by project.
- Picnic Tables, benches –

Community Event Ideas: 2023 Events: Ox Roast: Christmas: Mike Cronk has some ideas for Christmas 2023. Future planning for 2024, Ice Skating, Easter, Movie Night. Postponed

Street Banner & Lighting. PC to walk & talk, take inventory of current stock, to evaluate banners in spring. Postponed

Former school building zoning question: Remove from agenda for May 2023

New Business:

Revise Village Master Plan: Add Emergency Flood Plan Management, Flooding/Storm Drain Issue. Postponed

Planning Commission Applications: Received application from Tristen Alderink under review. Verbal interest expressed from Kaitlin Mossner. No other applicants at this time.

Motion to adjourn meeting by Sheldon 2nd by Main.

Meeting adjourned at 8:03 pm

The next planning commission meeting will be held on Thursday May 18, 2023 at 7:00 PM

Prepared by Diane Sheldon Secretary.