

Village of Clarksville
Planning Commission Meeting Minutes
February 17, 2022

Village of Clarksville Planning Commission Meeting, held at the Clarksville Village Hall, was called to order at 7:00 pm. Pledge of Allegiance was recited.

Verified a quorum

Commissioners Present: Chairperson Nicholas Lee, Vice Chairperson Josh Depew, Secretary Diane Sheldon
Ex Officio Bonnie Main, Alexia Hoffman, John Jewell, 1 vacant seat yet to be filled, and Zoning Administrator Derek Byers.
Village Council members present: President Amy Byers, Clerk Shari Clark, Trustees Allen Sheldon, Patricia Reser, and Debra Winkler.

Public Comment – none was heard

Meeting Agenda Approved Motion by Depew 2nd by Jewell voice vote passed.

Public Hearing – Proposed Playground Project: 5 community members expressed their comments.

Current traffic flow, lighting, hours of operation? dawn to dusk, noise, do we really need a playground, porta johns, a different location, how does this affect the sidewalk, storm drains and foot bridge project also impacting this area, playground has full support from the library with continued snowplowing of parking lot and mowing of the grass, will install security cameras if requested also will allow access to restrooms in library during the library's normal hours.

Approval of the minutes of January 20, 2022 motion by Depew, 2nd by Hoffman voice vote passed.

Reports

Zoning Administrator – Derek Byers: Old shed removal, food truck policy

Ex Officio Report - Bonnie Main: Monthly bills approved, Snow removal on main street issue addressed, rough draft mobile food truck permit application for PC review. Final FY 21-22 budget and projected budget FY 22-23 were approved. John Jewell was appointed to one of 2 vacant Planning Commissioner seats.

Unfinished Business

1. Proposed Playground project – More brain storming, work w/ business community for sponsorship opportunities.
2. Main Street Trash Cans – Postponed until March 2022 meeting.

New Business

1. Mobile Food Vending Permit Application was reviewed, investigate any liability concerns & if additional insurance will be necessary, rough draft was edited by PC, motion that application form as amended by planning commission be sent to village attorney for review then submitted to village council for adoption made by Lee 2nd by Depew voice vote passed.

On a side note, Amy Byers will contact Dollar General & see if they can dim the exterior lighting after store is closed & all employees have left for the day. As directed by VC remove "Recycling Program" and "offering a more up to date website" under "Better Communication within the village" from the 2022 Annual Work Program and suggested to add "upload event fliers to the village website" under "Community Events". Amy Byers will grant Hoffman access to village Facebook account.

Meeting adjourned at 9:11 pm

The next Planning Commission meeting will be held on March 17, 2022 at 7 pm. Directly following will be a Planning & Zoning training session for Planning Commission and Village Council members.

Prepared by Diane Sheldon, Secretary