

Village of Clarksville  
Planning Commission Meeting Minutes  
December 16, 2021

At the Clarksville Village Hall.

Village of Clarksville Planning Commission December 16, 2021 meeting

Was called meeting to order by Chairperson Nicholas Lee at 7:00 pm

Pledge of allegiance was performed

Verified a quorum, Commissioners Present: Chairperson Nicholas Lee, Vice Chairperson Josh Depew, Secretary Diane Sheldon, *ex officio* Bonnie Main, Alexia Hoffman. Visitors: None

Adoption of the agenda: request by Lee to scratch the Village website / on line communications from unfinished business, as it is included on the 2022 work plan review in new business. Motion to approve with 1 edit made by Depew 2<sup>nd</sup> by Main voice vote passed

Public Comment: None was heard

Reading of the November 18, 2021 minutes, motion to approve Nicholas Lee 2<sup>nd</sup> Josh Depew voice vote passed.

#### Reports

Zoning Administrator – Derek Byers: none was heard

*Ex Officio* Report - Bonnie Main: The PC meeting schedule was reviewed and approved. The yearly budget report of bills and deposits made, Professional Planner presentations: reviewed by council, a contract was signed with Williams & Works,

#### Unfinished Business

1. **Playground Public hearing February 17, 2021:** Review of possible question, concerns as preparation.
2. ~~Village website/online communication.~~
3. **"Holiday Tree" review.** Look at scheduling tree lighting 1<sup>st</sup>, turnout was ok, no problems, pretty steady flow of people around 40 to 50 family groups. Start the planning process in June 2022 for next year.
4. **Professional Planner Presentations review:** was addressed in the report by *ex officio* Main.

#### New Business

1. **2022 Work Program:** Reviewed for changes going into 2022. All topics were deemed to be still the top projects. More discussion is needed. The bullet points of 2022 work program will be cycled onto the PC meeting agendas starting in March 2022. Motion made to approve the 2022 work program as presented by Alexia 2<sup>nd</sup> by Josh.
2. **Beautify Our Business Grant:** The PC wants Council to be aware of the desire to edit existing beautify our business grant. Possible revision was discussed as to allow some small purchases to be reimbursed after the purchase and installation.
3. **Poor condition of the planters and trash cans:** It was concluded that the village in the past had kept them up, will bring this to the Council attention.

**Commissioner Comments:** Detail PC meeting discussions in PC meeting minutes to make Council more aware. Meeting was adjourned by Chairperson Nicholas Lee at 8:03 pm

The next Planning Commission meeting will be held on January 20, 2022.