

# Village of Clarksville Planning Commission 2024 Annual Report

## January 2024

The 2024 Planning Commission Officers:

- Chairperson – John Jewell - Vice Chairperson – Alexia Hoffman - Secretary – Diane Sheldon- Commissioner – Kellie Stank

- Commissioner – Tristen Alderink - Commissioner – Katlin Mossner

2023 Annual Report was reviewed and accepted by PC. submitted to council.

2024 Annual Work Program: Approved and submitted to council.

2024 Officer Nominations: Continue with current was approved.

2024 Planning Commission Calendar: Approved and submitted to council.

## February 2024

No official actions approved.

## March 2024

No official actions approved.

## April 2024

**Comment from Village President:** Communicated by Village Clerk Clark, via printed communication, basically stated that PC is spending too much time on special event application, community events like ox roast would have to go thru council and be decided on a case-by-case basis. Would rather see time spent working on the Master Plan.

**PC Explained:** that there is a difference between Community Events Committee & special event application project. Regarding Master Plan the introduction section has been revised along with some other updates for 2026 Master Plan, we are working on it. PC to become more knowledgeable about zoning, reviewed parking section along with other sections responding to the church building, the sign and canopy section reviewed regarding the new insurance office. Zoning review will be in unfinished business on future agendas.

We will try to have more detailed minutes so no further confusion will occur.

## May 2024

Submission by Dennis Pepper from Cambell Township. The township has the space to add to the parking area adjoining the fire barn.

This is taking into consideration any future expansion of the current fire barn building. Drawings were reviewed, open discussion.

Motion to accept and present to village for approval by Hoffman, 2<sup>nd</sup> by Mossner voice vote passed.

## June 2024

No official actions approved.

## July 2024

No official actions approved.

## August 2024

No official actions approved.

## September 2024

Public Hearing: Special Land Use Application – 125 W. Cross St

Review by planner/professionals. Drive width code is 20ft, property has 19ft 7in. ZA ok'd 19ft 7in.

Approved the special land use application

Preliminary Site Plan Review Application – 103 S. Main St - Clarksville Coffee & Real Estate.

The applicant submitted all required items to planning commission. Application was reviewed. Setbacks were waived. Parking was discussed.

A request to edit this meetings' September 19, 2024 PC agenda to designate this meeting as a Site Plan Review for 103 S. Main St - Clarksville Coffee & Real Estate instead of a preliminary review: In response to number of residents in attendance who also voiced full support of this request.

## October 2024

Commence Master Plan amendment process.

Training Session conducted by Professional Planner Bradley Kotrba of Williams & Works for Planning Commission and Village of Clarksville Council. Site Plan Review was the topic.

## November 2024

Swearing in of planning commissioners Stank and Kent.

## December 2024

Swearing in of planning commissioner Cappon

Planning Commission 2025 meeting calendar approved for submission to council.