

Village of Clarksville
Planning Commission Meeting Minutes
November 20, 2014

A regular monthly meeting of the Clarksville Planning Commission was held November 20, 2014 at the Clarksville Village Hall. Chairperson Robert Blocher called the meeting to order at 7 pm.

Planning Commissioners present – Chairperson Robert Blocher, *ex officio* Robbie Mutschler, and newly appointed members Rick Culp, Nicole Nordhof, & Brian Reser. Absent – Secretary Jordan Burnie and Vice Chair Lu Baxter.

Others present - Zoning Administrator Derek Byers and Village Clerk Shari Clark to record minutes for Burnie. It was noted that Baxter submitted her letter of resignation to Village Council effective November 3, 2014. There remains one vacancy on the Planning Commission for membership of seven members (or three vacancies for membership of nine members).

Jami Manszewski was present to share her interest in becoming involved with the community. Although she is a non-resident, she as a business owner of Rock It Salon is very in tune with Clarksville and would like to share any way she can help.

Amy Byers, newly elected Village President was present to review the Village Master Plan. Village Trustee Bonnie Main and Village Street Commissioner Patricia Reser were also present.

The minutes of the October 16, 2014 meeting were read and approved.

Ex officio Mutschler provided report from council:

- New Village President Amy Byers, Trustee Allen Sheldon & three new Planning Commissioners have been sworn in.
- A new maintenance contract had been accepted by council while noting her objection that Rick Goodwin does not have insurance and that the seeking bids publication specified that the independent contractor must maintain & provide commercial liability insurance.
- A snow shoveling agreement with Brad Clark had been accepted.
- Lu Baxter had officially resigned.

Zoning Administrator Derek Byers reported there had not been much activity. He personally delivered a Civil Infraction Notice to Kelly Langley due to the certified mail delivery remained unclaimed. A notice needs to be sent to Brian Smith regarding fence violation.

Chairperson Blocher thanked the new members for their participation and interest in serving.

A brief orientation of Planning Commissioner Handbook & training books were presented to new members by Village Clerk.

Amy Byers stated that the 2011 Master Plan contained awesome ideas and clarified what progress had been made attaining those goals. She read aloud the INTRODUCTION and stressed importance of Chapter 4 - GOALS & ACTIONS. Byers questioned if anyone had been approached to involve community citizens and inquired as to what actions had been taken by village to lead community based activities. It was recognized that the spring clean-up day and Main Street flower planting have continued although the outdoor family movie night planning had fell through. Creation of a DDA had been researched and determined not to be cost effective, a small business association previously existed. The joint venture with Campbell Township for Community Recycle Center has been extremely successful as well as “Day In the Park” and Ox Roast Baseball Tournaments have continued. A walking path to the park is still desired in the future.

Byers mentioned that the village Website was excellent and suggested implementing a facebook page as well. A designated person would need to track comments, update periodically, and set maximum security settings.

Blocher suggested hosting a 5K walk/run event held jointly with township perhaps held same day as Ox Roast.

Byers is looking into creation of a non-competitive Youth Sports Club to include fun sports suggesting two Sundays per month held at the elementary gymnasium.

Byers also inquired if there is any need for additional parking downtown to help remedy Off Street Parking requirement violations and will research what steps can be taken to obtain more police presence within the village.

Byers suggested that Jami Manszewski could help serve as an “issue champion” by communicating with local business members to become more involved which would build more passion within our community.

Blocher will print an updated Community Recycle Center flier and deliver to local businesses to communicate scheduled hours.

Nordhof inquired about winter activities for children. Blocher will research possibilities for an ice-skating rink location with lighting and porta-johns.

Motion by Mutschler to appoint Nicole Nordhof as Planning Commissioner Vice-Chair. 2nd offered by Blocher. Motion passed.

The next Planning Commission meeting will be held December 18, 2014.

The meeting adjourned at 8:25 pm.

Submitted by Shari Clark, Village Clerk