

Village of Clarksville
Planning Commission Minutes
June 20, 2013

A regular monthly meeting of the Clarksville Planning Commission was held June 20, 2013 at the Clarksville Village Hall. Vice Chairperson Lu Baxter called the meeting to order at 7:00 p.m.

Planning Commissioners present – Vice Chairperson Lu Baxter, Kerry McMillen, and Jordan Burnie.
Absent - Chairperson Robert Blocher and *ex officio* Robbie Mutschler.
Village Clerk Shari Clark and Zoning Administrator Frank Reser were in also in attendance.

The minutes of the May 16, 2013 meeting were read and approved.

Dennis & Jamie Schrenk, 188 W Cross, were present to discuss a zoning violation sent by the Village regarding a newly constructed fence with finished side facing inwards. Dennis stated that he replaced less than 50% linear length of a wooden fence in his rear yard. He stated that he had been in communication with the Zoning Administrator throughout the process and at no time was a Zoning Permit requested or requirements of the Fence Ordinance discussed. Due to the miscommunication between the Village and Dennis, in conjunction with the fact that the fence is already constructed, the Planning Commission recommends Village Council to dismiss the Zoning Violation.

A revised estimate was received from Fleis & Vandenbrink regarding the Safe Routes to School grant project. Combined with the recent feedback from the State of Michigan regarding the requirements for the grant, the Planning Commission recommends the Village no longer pursue the Safe Routes to School grant. Instead the Planning Commission recommends the Village set an additional \$20,000 from the 2014-2015 fiscal year for sidewalk projects. These monies in addition to \$20,000 budgeted from 2013-2014 fiscal year, could be combined to fund construction of key sidewalk segments in the summer 2014.

Shari reported that Chris Scheil has submitted a preliminary site plan review for a proposed donut/coffee shop downtown. A formal site plan review will be held at the next meeting.

Reports were heard from Lu Baxter regarding Day in the Park and Shari Clark regarding Village Council business.

The next Planning Commission Meeting will be held July 18, 2013.
The meeting adjourned at 8:40 p.m.

Submitted by Jordan Burnie, Secretary